



INTERNATIONAL BUSINESS LAW SERVICES

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- b. Improving overall style and organization.
- c. Suggesting and/or undertaking textual additions or deletions.
- d. Creating and adding index terms, classifications for table of contents, and other finding aids promoting access to the summaries.
- e. Verifying that links contained in the summaries are active.
- f. Suggesting and or assigning topics to write on.

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- b. **Author** fails to provide information necessary to update the summaries when changes in the law have occurred
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